

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 07/11/2023**

CALL TO ORDER:

The Port & Harbors Advisory Board regular meeting was called to order at 7:01 P.M., at City Council Chambers, in Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

<input checked="" type="checkbox"/>	Mr. Mark Flora	(Chairman/Council member)
<input checked="" type="checkbox"/>	Mr. Tim Hemme	(Vice-Chairman)
<input checked="" type="checkbox"/>	Mr. Lee Bethel	
<input type="checkbox"/>	Mr. Jim Castle	
<input checked="" type="checkbox"/>	Mr. Russell Cockrum	
<input type="checkbox"/>	Vacant	
<input checked="" type="checkbox"/>	Mr. Eric Lunde	
<input checked="" type="checkbox"/>	Mr. Jay Rhodes	
<input checked="" type="checkbox"/>	Mr. Steve Wilsie	

MEMBERS ABSENT:

Excused

<input type="checkbox"/>	Mr. Mark Flora	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Tim Hemme	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Lee Bethel	<input type="checkbox"/>
<input checked="" type="checkbox"/>	Mr. Jim Castle	<input checked="" type="checkbox"/>
<input type="checkbox"/>	Mr. Russell Cockrum	<input type="checkbox"/>
<input type="checkbox"/>	Vacant	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Eric Lunde	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Jay Rhodes	<input type="checkbox"/>
<input type="checkbox"/>	Mr. Steve Wilsie	<input type="checkbox"/>

Harbor Staff Present:

<input type="checkbox"/>	Mr. Dan Berg
<input checked="" type="checkbox"/>	Mr. James Wilson
<input type="checkbox"/>	Mr. Craig Bisson
<input checked="" type="checkbox"/>	Ms. May Caguiat

CHANGES TO AGENDA:

None

MINUTES: **MOTION** was made by Rhodes to accept the minutes of the regular meeting of the Port and Harbors Advisory Board for July 11, 2023. **MOTION SECONDED** by Hemme. **MOTION PASSED UNANIMOUSLY.**

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

None

OLD BUSINESS:

None

NEW BUSINESS:

1. Rate Study

PowerPoint presentation was given by Harbor Operations Coordinator James Wilson. He noted that a 2.4 percent rate increase every year will combat inflation and if we can do this in two years, we will begin seeing changes in our budget and can start projects again. He also suggested a rate increase across the board. The last rate increase paid for the drive down ramp.

Discussion was held. Most Port & Harbors Advisory Board members agreed to a rate increase. With the exception of the 2.4 percent increase, that yearly addition should be based on an index or be in line with a City wide increase.

DIRECTOR'S REPORT:

Harbor Operations Coordinator James Wilson reviewed the Director's Report.

He stated that the Berth III expansion project had stalled out due to lack of funding.

The Harbor office is switching its operating software to Dockwa. Wilson advised that better reporting would be available on Dockwa system.

The PowerPoint presentation will be distributed via email on July 12.

Harbor Operations Coordinator James Wilson presented Bay Company's proposal requesting a reserve moorage stall to work on any boat with a work order. Board members opposed the request.

FUTURE AGENDA ITEMS:

None

BOARD MEMBER COMMENT

Mr. Lee Bethel: None

Mr. Steve Wilsie: Good presentation, James. May, thank you.

Mr. Jay Rhodes: Welcome to our meeting, May. Good job, James.

Mr. Mark Flora: Good presentation, James. Welcome, May, we hope you come back next time. It's good to have a precise well made out plan that makes a lot of sense. Jay had a good point, it's not easy. You also want to have a harbor that is viable and in good condition.

Mr. Tim Hemme: Good to have everyone here. Welcome, May. Thank you, James. I'm surprised we have a quorum.

Mr. Eric Lunde: Good job, James. That was very simple and very organized. Thank you. Made sense of the whole thing. Thank you, May.

Mr. Russell Cockrum: Thank you. I'm not really sharp but I can understand that.

ADJOURNMENT:

MOTION TO ADJOURN was made by Mark 9:09 p.m. **MOTION SECONDED** by Hemme. **MOTION PASSED UNANIMOUSLY.**

MSJL

9-12-23

Chair/Vice Chair Signature

Date